

## Lockdown Drill Designees 2024-2025

Designees (Principal is authorised for the announcement, in case of his absence, the MSO or other designees will make the announcement as per the hierarchy) will be responsible for announcing in their area, “This is a Lock down drill”. After 2 minutes, Assigned Designees will go around and check each door to note whether is it locked or unlocked and to investigate each door window to see if there is anyone visible.

### Designated Announcer

Block / Area	Designee #1
TWS Whole School	Executive Principal/CEO

### Designated Staff for building checks:

Block / Area	Designee #1	Designee #2
Ground Floor – Boys School	Mr. Sunu Philip	Ms. Bindiya Akhilesh
First Floor - Boys School	Ms. Grace Aluoka	Ms. Anvita Zutshi
Second Floor- Boys School	Ms. Binish Rizwan	Ms. Alice Chettiar
Ground Floor – Primary School	Ms. Chanda Pant	Ms. Shibi
First Floor – Primary School	Ms. Ivan Mary	Ms. Neelofar Salem
Second Floor – Primary School	Ms. Mercy	Ms. Nayeem Unnisa
First Floor -Girls School	Ms. Anju Mehta	Ms. Jiji Jeo
Second Floor – Girls School	Ms. Marshanil Sinha Roy	Ms. Riddima Nandan
Ground Floor – F.S. Area	Dr Vijaya Kumari Sathyan	Ms. Paromita Gupta
F.S. OLA Play Area	Ms. Sumaiya	Ms. Marshila
Primary Play Area – Green Area	Ms. Ambrin	Ms. Abida
Boys Play Area – Basketball Court/Astroturf	Mr. Aneesh Chandran	Mr. Sunish
Multiplus & Secondary Boys Block	Ms. Sandhya	Ms. Shalet
Gate 1 /2/3/4/6/7.	Mr. Eluid	Ms. Constlata
Gate 5– Bus Bay	Mr. Manjith Singh	Ms. Dimple
All School - Common Areas	Executive Principal/CEO	MSO